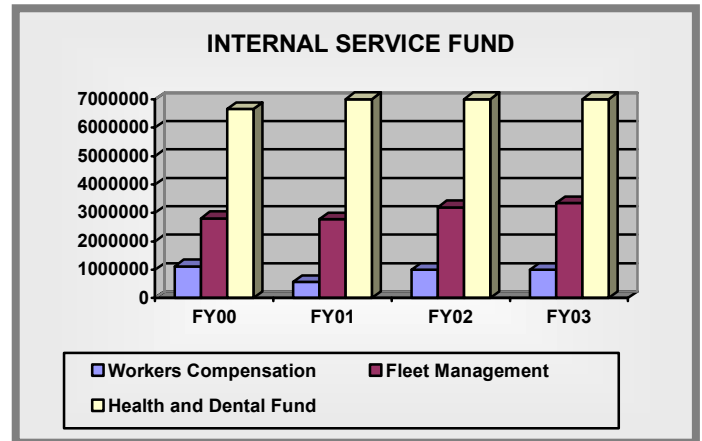


COUNTY OF GREENVILLE PROPRIETARY FUNDS

Proprietary funds are used to account for activities, which are similar to those found in the private sector. The County's proprietary fund types are its internal service fund and its enterprise fund.

INTERNAL SERVICE FUND

Greenville County operates three internal service funds: Fleet Management, the Workers' Compensation Fund, and the Health and Dental Fund. The Fleet Management Division is responsible for maintenance and repair on the County's vehicles (including heavy equipment). The Worker's Compensation Fund, in contrast to the medical self-insurance program, serves only those personnel on Greenville County's payroll. The Health and Dental Fund is maintained to account for the County's self-insurance program for health. Coverage in the medical/dental self-insurance program is extended to include various Greenville County agencies including the Art Museum, County Library, and some fire districts.



INTERNAL SERVICE FUNDS OPERATING BUDGETS					
	FY 2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
REVENUES					
CHARGES FOR SERVICES	\$3,120,549	\$3,338,177	\$4,464,282	\$4,661,140	\$9,125,422
HEALTH INSURANCE PREMIUMS	12,186,344	14,597,699	19,083,293	22,899,951	41,983,244
WORKERS COMPENSATION	1,694,127	1,528,596	2,292,897	2,384,610	4,677,507
TOTAL FUNDS	\$17,001,020	\$19,464,472	\$25,840,472	\$29,945,701	\$55,786,173
EXPENDITURES					
FLEET MANAGEMENT	\$3,086,888	\$3,338,177	\$4,464,282	\$4,661,140	\$9,125,422
HEALTH INSURANCE	13,035,744	15,902,744	19,083,293	22,899,951	41,983,244
WORKERS COMPENSATION	1,577,453	1,528,596	2,292,897	2,384,610	4,677,507
TOTAL EXPENDITURES	\$17,700,085	\$20,769,517	\$25,840,472	\$29,945,701	\$55,786,173
POSITION SUMMARY	19.80	20.00	20.00	20.00	20.00

FLEET MANAGEMENT

Although the Fleet Management Division operates as an internal service fund, it is also a division of the General Services Department, and thereby operates under the Department's mission statement. The Fleet Management Division provides cost efficient and timely routine maintenance, minor and major repairs and fuel distribution at the County's six fueling locations for the county's vehicle and equipment fleet. Services are provided to all internal County departments and are offered to several agencies, such as Lake Cunningham Fire District, Council of Governments, SHARE, Library, Recreation Commission, Upstate Homeless Coalition, Alcohol and Drug Abuse Commission, Tigerville Fire Department, Redevelopment Authority, the Health Department, Greenville Hospital System, and Glassy Mountain Fire District.

Mission Statement

To provide customers with quality public service and facilities through innovative technology while meeting future challenges, protecting the environment, and conserving county resources.

Budget Highlights

The biennium budget for the Fleet Management Division for the fiscal years 2004 and 2005 is \$9,125,422, which is 39.81% greater than the biennium budget for fiscal years 2002 and 2003. This increase is mainly attributed to increase in gasoline prices. The FY2004 and FY2005 budgets allow for 20.00 full-time equivalents.

<i>FLEET MANAGEMENT</i>	FY2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
PERSONNEL SERVICES	\$829,907	\$849,873	\$896,569	\$943,427	\$1,839,996
OPERATING EXPENSES	2,288,161	2,478,525	3,557,934	3,707,934	7,265,868
CONTRACTUAL CHARGES	2,481	9,779	9,779	9,779	19,558
CAPITAL OUTLAY	-	-	-	-	\$0
TOTALS	\$3,120,549	\$3,338,177	\$4,464,282	\$4,661,140	\$9,125,422
POSITION SUMMARY	19.00	20.00	20.00	20.00	

FY2002/FY2003 Accomplishments

- Established motor pool
- Participated in benchmarking study with Richland, Lexington and Charleston counties to evaluate and compare services and costs

FY2004/FY2005 Goals

- Reduce County fleet by approximately 30 vehicles over the next two years
- Implement specialized maintenance system that will allow work order copies to be given to each user of the Fleet Management Division
- Utilize the internet for the purpose of advertisement and sale of county surplus equipment for future auctions
- Assume the operation of abandoned vehicle towing for the Sheriff's Office

PERFORMANCE MEASURES – FLEET MANAGEMENT
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1. Efficiency Measure: Average Number of Automotive Vehicles Maintained Per Mechanic

	FY2002 ACTUAL	FY2003 PROJECTED	FY2004 ESTIMATED	FY2005 ESTIMATED
Average Number of Automotive Vehicles Maintained Per Mechanic	103	104	104	104
Average Benchmark	106	106	106	106

2. Efficiency Measure: Average Annual Maintenance Cost Per Mile

	FY2002 ACTUAL	FY2003 PROJECTED	FY2004 ESTIMATED	FY2005 ESTIMATED
Average Annual Maintenance Cost Per Mile - Marked Police Cruisers	\$ 0.07	\$ 0.07	\$ 0.07	\$ 0.07
Average Benchmark	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10
Average Annual Maintenance Cost Per Mile - Truck	\$ 0.11	\$ 0.11	\$ 0.11	\$ 0.11
Average Benchmark	\$ 0.22	\$ 0.22	\$ 0.22	\$ 0.22
Average Annual Maintenance Cost Per Mile - Ambulance	\$ 0.40	\$ 0.39	\$ 0.38	\$ 0.38
Average Benchmark	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30

3. Quality Measure: Timeliness of Service

	FY2002 ACTUAL	FY2003 PROJECTED	FY2004 ESTIMATED	FY2005 ESTIMATED
Timeliness of Service - Excellent or Good	88.30%	88.30%	88.50%	88.50%
Average Benchmark for Excellent of Good	87.00%	87.00%	87.00%	87.00%

During FY2003, Greenville County participated with three other South Carolina counties in a benchmarking project. The purpose of the program was to provide a forum for Charleston, Lexington, Greenville and Richland counties to benchmark their operations in EMS, Engineering (roads and drainage), and Fleet Services by sharing performance results. The ultimate goal of the project is to help the counties discover ways to improve services and practices. Technical assistance was provided by the University of South Carolina's Institute of Public Affairs. This project was undertaken primarily as a managerial tool for the participating counties. Greenville County's performance is shown in the highlighted area.

WORKERS COMPENSATION

The Workers Compensation Fund serves personnel on Greenville County's payroll. Premiums for the fund total \$4,677,507 for the biennium.

<i>WORKERS COMPENSATION</i>	FY2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0
OPERATING EXPENSES	1,577,453	1,528,596	2,292,897	2,384,610	4,677,507
CONTRACTUAL CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTALS	\$1,577,453	\$1,528,596	\$2,292,897	\$2,384,610	\$4,677,507
POSITION SUMMARY	N/A	N/A	N/A	N/A	

HEALTH AND DENTAL FUND

This fund is maintained to account for the County's self-insurance program for health. Funding is based on the history of the past four quarters to determine a new annualized amount to fund the program. The payment of claims is handled through Planned Administrators. The FY2004 and FY2005 budgeted amounts are \$41,983,244 for the biennium.

<i>HEALTH INSURANCE</i>	FY2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0
OPERATING EXPENSES	13,035,744	15,902,744	19,083,293	22,899,951	41,983,244
CONTRACTUAL CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTALS	\$13,035,744	\$15,902,744	\$19,083,293	\$22,899,951	\$41,983,244
POSITION SUMMARY	N/A	N/A	N/A	N/A	N/A

ENTERPRISE FUND

Greenville County currently operates two enterprise funds: Solid Waste and Stormwater. The Solid Waste Fund accounts for operations of the County's waste disposal and landfill. The Stormwater Fund accounts for the Soil and Water Division, the County's NPDES permit, and capital drainage projects. The following chart reflects a summary of revenues and expenditures for the Enterprise Fund.

ENTERPRISE FUNDS OPERATING BUDGETS					
	FY 2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
REVENUES					
PROPERTY TAXES	\$ 3,534,520	\$ 2,843,435	\$ 3,176,771	\$ 3,240,307	\$ 6,417,078
CHARGES FOR SERVICES	3,399,910	3,400,000	3,200,000	3,200,000	6,400,000
OTHER	992,670	874,900	1,200,000	1,200,000	2,400,000
STORMWATER FEES	-	3,000,000	4,850,000	4,850,000	9,700,000
SOLID WASTE F/B CONTRIBUTION		344,560	6,498,956	5,983,446	12,482,402
TOTAL FUNDS	\$7,927,100	\$10,462,895	\$18,925,727	\$18,473,753	\$37,399,480
EXPENDITURES					
SOLID WASTE	\$13,575,105	\$7,462,895	\$14,075,727	\$13,623,753	\$27,699,480
STORMWATER MANAGEMENT	-	3,000,000	4,850,000	4,850,000	9,700,000
TOTAL EXPENDITURES	\$13,575,105	\$10,462,895	\$18,925,727	\$18,473,753	\$37,399,480
POSITION SUMMARY	36.26	36.26	49.26	49.26	

SOLID WASTE

Although the Solid Waste Division operates as an enterprise fund, it is also a division of the Public Works Department. The Solid Waste Division provides disposal, recycling, and collection and post closure services. Elements within these services include disposal operations, collection operations, recycling, and closed landfill maintenance.

Mission Statement

To provide customers with quality public services and facilities through innovative technology while meeting

future challenges, protecting the environment, and conserving county resources.

Budget Highlights

The biennium budget for the Solid Waste Division for FY2004 and FY2005 is \$27,699,480, which is 36.29% greater than the biennium budget for FY2002 and FY2003. This increase is attributed to an increase in capital expenditures for the landfill. The number of full-time equivalent positions is 36.26 for FY2004 and FY2005.

	FY 2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
SOLID WASTE					
PERSONNEL SERVICES	\$1,250,305	\$1,505,656	\$1,635,335	\$1,722,581	\$3,357,916
OPERATING EXPENSES	10,687,954	3,543,774	9,997,408	4,708,188	14,705,596
CONTRACTUAL CHARGES	353,121	1,763,465	742,984	6,592,984	7,335,968
CAPITAL OUTLAY	1,283,725	650,000	1,700,000	600,000	2,300,000
TOTALS	\$13,575,105	\$7,462,895	\$14,075,727	\$13,623,753	\$27,699,480
POSITION SUMMARY	36.26	36.26	36.26	36.26	

FY2002/FY2003 Accomplishments

- ❑ Implemented litter program that includes litter education, event participation, and creation of litter display board
- ❑ Redesigned the recycling drop boxes to increase participation in making the boxes more user friendly
- ❑ Reduced cost of recycling drop box collection
- ❑ Reduced transportation costs by 20% due to replacement of aluminum trailers with steel for the Convenience Centers
- ❑ Installed gas/oil mixture tank at Blackberry Valley Convenience Center
- ❑ Signed consent order with DHEC to install remediation at Blackberry Valley Convenience Center
- ❑ Completed master gas plan

FY2004/FY2005 Goals

- ❑ Maintain current service levels
- ❑ Implement the County's Solid Waste Management Plan
- ❑ Increase public awareness for recycling
- ❑ Increase public awareness for litter programs
- ❑ Provide closed landfill maintenance and monitoring for all Greenville County's closed landfills
- ❑ Provide continuing education for employees

STORMWATER MANAGEMENT

Beginning in FY2003, the County created a second enterprise fund for stormwater management to fund expenses related to the NPDES MS4 permit and Stormwater Taskforce recommendations. This enterprise fund is supported by a stormwater utility fee.

Budget Highlights

The biennium budget for Stormwater Management for FY2004 and FY2005 is \$9,700,000. The number of full-time equivalent positions is 13.00 for FY2004 and FY2005.

	FY 2002 ACTUAL	FY2003 PROJECTION	FY2004 BUDGET	FY2005 BUDGET	TOTAL BIENNIUM BUDGET
STORMWATER MANAGEMENT					
PERSONNEL SERVICES	\$0	\$0	\$311,544	\$322,554	\$634,098
OPERATING EXPENSES	-	3,000,000	3,063,456	3,077,466	6,140,922
CONTRACTUAL CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	1,475,000	1,449,980	2,924,980
TOTALS	\$0	\$3,000,000	\$4,850,000	\$4,850,000	\$9,700,000
POSITION SUMMARY	-	-	13.00	13.00	

FY2002/FY2003 Accomplishments

- ❑ Received SCACD Conservation District Achievement Award for Teacher Education Award
- ❑ Received re-certifications from DHEC for four staff members for certified inspectors and plan reviewers

FY2004/FY2005 Goals

- ❑ Promote the wise use and care of natural resources
- ❑ Provide for urban and land use planning
- ❑ Provide stormwater related services concerning water quality and quantity