



Real Property Services
(864) 467-7300
www.greenvillecounty.org

Memorandum

To: Chairman, Willis Meadows, Public Works & Infrastructure Committee

Via: John Hansley, Assistant County Administrator for Finance

From: Debbie Adkins, Manager, Real Property Services

Date: October 22, 2012

Reference: Request for Commission of Code Enforcement Officer, Craig M Moore

Members of the Committee,

It is my pleasure to recommend Craig Moore to receive a commission as Code Enforcement Officer with the County of Greenville Real Property Services Business Registration Division.

Prior to his retirement October 1, 2012, he was employed as a full time deputy with the Greenville County Sheriff's office for more than 24 years. He returned to work October 22, 2012 with Real Property Services, Business Registration Division. He is very knowledgeable regarding the laws and procedures pertaining to code violations and state statutes. He also brings with him a vast knowledge of the county and its business community.

His experience will be an asset to the Business Registration program.

We thank you for your kind consideration of this request.

Copy: Mr. Joseph Kernel, County Administrator

STATE OF SOUTH CAROLINA)
)
COUNTY OF GREENVILLE)

CERTIFICATE OF COMMISSION

CRAIG M MOORE

CODE ENFORCEMENT OFFICER, GREENVILLE COUNTY

WHEREUPON IT APPEARS THAT THE ABOVE-NAMED PERSON HAS MET THE REQUIREMENTS PRESCRIBED BY LAW, AND PURSUANT TO S.C. CODE SECTION 4-9-145. THE COUNTY COUNCIL OF GREENVILLE COUNTY HAS APPOINTED AND COMMISSIONED SAID PERSON TO THE POSITION OF CODE ENFORCEMENT OFFICER, WITH ALL THE RIGHTS, POWERS, DUTIES, AND BENEFITS THEREOF IN THE ENFORCEMENT OF THE CODES, ORDINANCES AND REGULATIONS ADOPTED BY COUNTY COUNCIL, AND FURTHER SUCH TERM WILL EXPIRE UPON RESIGNATION OR TERMINATION OF EMPLOYMENT WITH GREENVILLE COUNTY CODES ENFORCEMENT DIVISION.

IN ACCORDANCE WITH THE LAWS OF THIS STATE, THE APPOINTEE'S SIGNATURE BELOW INDICATES THAT HE ACCEPTS THE COMMISSION AS A CODE ENFORCEMENT OFFICER FOR GREENVILLE COUNTY AND THAT HE HAS TAKEN THE PRESCRIBED OATH OF OFFICE, RECITED AS FOLLOWS:

I Do solemnly swear that:

I am duly qualified, according to the Constitution of this State, to exercise the duties of office to which I have been appointed, and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect, and defend the Constitution of this State and of the United States;

I will, during my term of office as a County Code Enforcement Officer, to the best of my ability, preserve, protect, defend, and enforce the codes, ordinances, and laws of the County and State aforesaid, and will conduct myself at all times with due consideration to all persons and will not be influenced in any manner on account of personal bias or prejudice.

So help me God.

Appointee

HAVING TAKEN THE OATH OF OFFICE, AND UPON APPOINTMENT AND COMMISSION BY THE GREENVILLE COUNTY COUNCIL ON _____, THE ABOVE-NAMED PERSON IS HEREBY NOTIFIED AND APPROVED AS BEING A GREENVILLE COUNTY CODE ENFORCEMENT OFFICER.

JOSEPH M. KERNELL
COUNTY ADMINISTRATOR

DATE