# COMMITTEE ON FINANCE

Agenda Item No.: F- 8 Meeting Date: February 9, 2015

REQUEST FOR COMMITTEE ACTION

To: Butch Kirven, Chairman, Committee on Finance

From: John Hansley, Deputy County Administrator

Department: General Services

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| **Item Title:** | **Personnel Handbook Updates** |
| **Action Taken by Committee previously:** | Council previously updated and approved the County of Greenville Personnel Handbook on August 3, 2004 |
| **Motion Requested Today:** | Approve the recommend changes to the County of Greenville Personnel Handbook and have the Handbook republished and distributed to County employees |
| **Staff Recommendation:** | Approval |
| **Impact of Action:** | Approval of recommended updates will incorporate changes particular to the organization and required by law since last update |
| **Funding Amount/Source:** | |
| **Requested by:** | County Administration |
| **Staff Representative:** | Debra Ham, Human Resources Director |
| **Outside Representative:** | |

**List of Attachments:**

- Draft Personnel Handbook

| 02/05/15 | 02/05/2015 (JFH) | All |
|---|---|---|
| Date Submitted | Approved by the County Administrator | Council District |