

**From:** Foundation Administrator [<mailto:administrator@grantinterface.com>]  
**Sent:** Tuesday, April 10, 2018 12:42 PM  
**To:** Simmons, Michelle  
**Subject:** Greenville County Animal Care - Petco Foundation Grant Approval

CAUTION: This email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Congratulations!

The Petco Foundation is thrilled to support the lifesaving work you do by granting your organization the amount of \$100,000.00 payable in two installments of \$50,000 each. Due to the amount of your award, we are preparing a grant agreement which you will receive via email using DocuSign for an electronic signature. Once the agreement is signed by both parties your check will be processed and you should receive it within the following 2-4 weeks.

**MEDIA COORDINATION:**

We would appreciate your cooperation in arranging a check presentation and news release in conjunction with the receipt of this award. We ask that you complete this brief form so that we can coordinate with you in setting up the event:

<https://www.petcofoundation.org/checkcelebration/>

**RECOGNITION OF YOUR AWARD:**

To support your organization as you publicize the grant we have included a link to our Partner Press Kit. Please use this toolkit – which includes our logo in various formats, brand guidelines, sample social media posts, a sample media alert, and a sample press release – to spread the word to your supporters and community about the lifesaving work you'll do with these funds.

The Petco Foundation makes investments in organizations to achieve our mutual objective of saving lives. Because we support organizations, not programs, the Foundation seeks to be recognized as an organizational supporter rather than the supporter or underwriter of a specific program. Any communication materials you create that mention the Petco Foundation or include our logo—with or without the use of this kit—must be reviewed and approved by our communications team before you share them publicly in any way. Please allow 7 to 10 business days for review. See additional notes at the bottom of this email regarding recognition of awards from the Petco Foundation.

Visit the Partners page on the Petco Foundation website to access the press kit at <https://www.petcofoundation.org/newsroom/media-kits/#partnerpresskit>