

BEREA PUBLIC SERVICE DISTRICT

7401 WHITE HORSE ROAD
GREENVILLE, SOUTH CAROLINA 29611

PHONE: Fire (864)294-4848 Sewer (864)294-4842 FAX: (864)294-4838

COMMISSIONERS:
Tommy B. Ross, Chairman
T. Travis Satterfield, Treasurer
M. Drake Jordan, Secretary
Christopher M. Hall
Mical N. Smith

FIRE CHIEF:
Gary J. Brock
WASTEWATER MAINT. SUPVR.:
S. Keith DeWease

March 4, 2019

Greenville County Council
301 University Ridge, Suite 2400
Greenville, SC 29601

RE: BERA PUBLIC SERVICE DISTRICT

Honorable Chairman Kirven, Vice Chairman Taylor, and Greenville County Council:

The Berea Public Service District, South Carolina (the "District") was created and established as a body politic and corporate, pursuant to Act No. 848 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1954, as amended. The District is located wholly in the County and was established for the purpose of providing sewer collection and fire protection services within the District.

The Greenville County (the "County") Council (the "Council"), as the governing body of the County, is empowered by Title 6, Chapter 11, Article 5 of the Code of Laws of South Carolina, 1976, as amended (the "Enabling Act") to authorize the issuance of general obligation bonds pursuant to the provisions of the Enabling Act.

Pursuant to the Enabling Act, the District Board of Fire Control (the "Board") hereby petitions the Council to approve a public hearing and approve the issuance of not to exceed \$2,000,000 General Obligation Bonds, Series 2018 (the "2018 Bonds"). The proposed Bonds will be used for the acquisition of one or more fire trucks and various items of equipment for the District (the "Improvements

The District's readiness and training meets a high standard for fire service provision, and we currently maintain an ISO class rating of 1. The District continues to find the most cost-effective solutions to provide for increasing operational costs, replacing outmoded equipment, and providing additional facilities. FY2018 - 2019 operational, capital and debt service expenditures are projected at approximately \$4 million.

The current operating millage for the District is 78.1 mills for fire and sewer and 7.2 mills for debt service. The current millage levels are sufficient for the proposed Improvements, so *no millage increase is being requested at this time.*

We would like to make you aware of the following:

- The District covers approximately 18.5 square miles and is staffed by 29 paid firefighters (including the Fire Chief and Assistant Fire Chief), 12 volunteer firefighters and two administrative professionals. The District serves an approximate daytime / nighttime population of 22,000 and 20,000 respectively. This population includes approximately 6400 households, 640 commercial establishments and ten industrial facilities.
- The District maintains Standard Operating Procedures & Guidelines, which also include Procurement, Accounting, Financial Management and Reimbursement Policies.
- The *most important reason* for these improvements is to improve upon the services that we provide our citizens.

Attached you will find a Ten-Year Revenue and Expenditure Projection; the Petition Resolution and Petition; the Resolution adopted by the District in support of the Revenue and Expenditure Projections; and the Fire District Millage Request Application (no millage increase requested). Please review the attached information and let us know if you have any questions. Thank you very much for your continued support and consideration for the District.

Very truly yours,



Gary Brock
Chief

TL:gw

Attachments

Barea Public Service District, South Carolina
Projected Cash Flow Model
PRELIMINARY: SUBJECT TO REVIEW, REVISION AND FUTURE CONDITIONS

	Annual Δ For Projection	Audited		Budget		Projection					
		2018	2019	2020	2021	2022	2023				
Revenues											
Property Taxes	1.50%	\$4,243,590	\$4,307,244	\$4,371,853	\$4,437,430	\$4,503,992	\$4,571,552				
Interest Income	1.50%	\$50,668	\$51,428	\$52,199	\$52,982	\$53,777	\$54,584				
Sewer Service Charge Revenue ⁽¹⁾	0.00%	\$1,174,867	\$1,174,867	\$1,174,867	\$1,174,867	\$1,174,867	\$1,174,867				
Sewer Taps ⁽¹⁾	Projected Annual Adjustment	\$65,650	\$24,750	\$30,000	\$30,000	\$30,000	\$30,000				
Sale of Fixed Asset		\$21,937									
Miscellaneous Income											
Total Revenues		\$5,556,712	\$5,558,289	\$5,628,919	\$5,695,280	\$5,762,636	\$5,831,002				
Operating Expense											
Fire Department	Projected Annual Adjustment	\$2,645,548	\$2,728,200	\$2,789,123	\$2,810,660	\$2,852,820	\$2,895,612				
Sewer Department	1.50%	\$1,145,284	\$1,557,401	\$1,580,762	\$1,604,473	\$1,628,541	\$1,652,969				
Total Operating Expense		\$3,790,832	\$4,285,601	\$4,349,885	\$4,415,133	\$4,481,360	\$4,548,581				
Capital Outlay											
			\$1,027,321	\$705,000	\$715,575	\$726,309	\$737,203	\$748,261			
Net Operating Revenues			\$738,559	\$567,688	\$563,459	\$553,837	\$544,073	\$534,161			
Debt Service Fund											
Debt Millage Levy			7.20	7.20	7.20	7.20	7.20	7.20			
Value of Total Mills	1.50%	\$48,500	\$49,228	\$49,966	\$50,715	\$51,476	\$52,248				
Debt Service Millage		\$349,200	\$354,438	\$359,755	\$365,151	\$370,628	\$376,188				
General Obligations											
Series	2005	\$225,513	\$222,848	\$127,113	\$128,910	\$135,555	\$136,895				
Series	2010	\$128,365	\$130,215	\$231,000	\$232,935	\$232,670	\$237,270				
Series	2019	\$353,878	\$353,063	\$358,113	\$361,845	\$368,225	\$374,165				
Total GO Bonds											
Sewer Revenue Bonds			\$71,496	\$142,992	\$142,992	\$142,992	\$142,992				
Series	2018 Revenue Bond ⁽²⁾										
Debt Service Millage Remaining			(\$4,678)	\$1,375	\$1,642	\$3,306	\$2,403	\$2,023			
Surplus/Deficit (Net Operating Rev Less Net Debt Service Payable)			\$733,882	\$569,063	\$565,101	\$557,143	\$546,476	\$536,183			
Millage Component											
Operating Millage Levy		68.10	68.10	68.10	68.10	68.10	68.10				
CPI					0.00%	0.00%	0.00%				
Population					0.00%	0.00%	0.00%				
Millage Adjustment		0.00	0.00	0.00	0.00	0.00	0.00				

(1) Sewer Revenues fund Sewer Capital.
(2) Payable solely from Sewer Service Revenue.

Berea Public Service District, South Carolina
 Projected Cash Flow Model
 PRELIMINARY: SUBJECT TO REVIEW, REVISION AND FUTURE CONDITIONS

	Annual Δ For Projection	Projection				
		2024	2025	2026	2027	2028
Revenues						
Property Taxes	1.50%	\$4,640,125	\$4,709,727	\$4,780,373	\$4,852,078	\$4,924,859
Interest Income	1.50%	\$55,403	\$56,234	\$57,077	\$57,933	\$58,802
Sewer Service Charge Revenue (1)	0.00%	\$1,174,867	\$1,174,867	\$1,174,867	\$1,174,867	\$1,174,867
Sewer Taps (1)	Projected Annual Adjustment	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Sale of Fixed Asset						
Miscellaneous Income						
Total Revenues		\$5,900,394	\$5,970,827	\$6,042,317	\$6,114,879	\$6,188,529
Operating Expense						
Fire Department	Projected Annual Adjustment	\$2,939,046	\$2,983,132	\$3,027,879	\$3,073,297	\$3,119,397
Sewer Department	1.50%	\$1,677,763	\$1,702,930	\$1,728,474	\$1,754,401	\$1,780,717
Total Operating Expense		\$4,616,809	\$4,686,062	\$4,756,352	\$4,827,698	\$4,900,113
Capital Outlay		\$759,485	\$770,878	\$782,441	\$794,177	\$806,090
Net Operating Revenues		\$524,100	\$513,888	\$503,523	\$493,004	\$482,326
Debt Service Fund						
Debt Millage Levy	1.50%	7.20	7.20	7.20	7.20	7.20
Value of Total Mills		\$53,032	\$53,827	\$54,635	\$55,454	\$56,286
Debt Service Millage		\$381,830	\$387,558	\$393,371	\$399,272	\$405,261
General Obligations						
Series 2005		\$138,083	\$139,118			
Series 2010		\$241,600	\$246,660	\$224,450	\$138,645	
Series 2019	Projected	\$379,683	\$385,778	\$224,450	\$138,645	\$0
Total GO Bonds						
Sewer Revenue Bonds		\$142,992	\$142,992	\$142,992	\$142,992	\$142,992
Sewer Revenue Bond (2)						
Debt Service Millage Remaining		\$2,148	\$1,780	\$168,921	\$260,627	\$405,261
Surplus/Deficit (Net Operating Rev Less Net Debt Service Payable)		\$526,248	\$515,668	\$672,445	\$753,631	\$887,586
Millage Component						
Operating Millage Levy	68.10	68.10	68.10	68.10	68.10	68.10
CPI	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Population	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Millage Adjustment	0.00	0.00	0.00	0.00	0.00	0.00

(1) Sewer Revenues fund Sewer Capital.
 (2) Payable solely from Sewer Service Revenue.

✓ Berrea Public Service District, South Carolina
 Projected Fire Services Capital Improvement Program
 PRELIMINARY: SUBJECT TO REVIEW, REVISION AND FUTURE CONDITIONS

DESCRIPTION	FUNDING SOURCE	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	TOTAL
Fire Truck	GO Bond	\$ 650,000						\$ 800,000					\$1,450,000
SCBA's	GO Bond		\$340,000										\$ 340,000
Gear	GO Bond	\$190,000											\$ 350,000
Generators	GO Bond	\$40,000		\$160,000									\$ 40,000
Cascade	GO Bond	\$60,000											\$ 60,000
Truck Equipment	GO Bond	\$60,000						\$ 200,000					\$ 260,000
Total		\$1,000,000	\$340,000	\$160,000	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$ -	\$ -	\$2,500,000



Fire District Millage Request Application

Contact Information

District Name: Berea Public Service District State FDID Number _____
Fire Chief's Name Gary Brock Email: gbrock538@gmail.com
Mailing Address 7401 White Horse Rd City, State, Zip Greenville SC 29611
Contact Person's Name: Gary Brock Email: Same
Address: Same City, State, Zip _____
Phone: 864-294-4848 (cell)864-303-7039 Fax: 864-294-4838

Financial Operations

Please Check One of the Following Options:

- Our district is seeking to maintain our current millage rate
 Our district is seeking a millage rate increase
 Our district is seeking bond, lease purchase transaction approval

FD Annual Budget \$3,570,800 Value of One Mill \$48257
FD Current Millage Rate 78.1 Value of Total Millage \$3,768,900
Taxes collected last fiscal year (July 1-June 30) \$3,886,700
Supplemental non-tax income last fiscal year (grants, fundraisers, etc.) _____

Staffing

Deployable:
Number of Paid Firefighters 29 Number of Volunteer Fire Fighters 12
Non-Deployable:
Number of Administrative Staff 1 Communications _____

**For the following financial measurements, please provide a dollar amount.
(Any additional pertinent information can be detailed in an attached sheet.)**

Debt Service \$353,880
(include annual amount of any/all payments on stations, apparatus, and equipment)

Operating Expenses 3,570,800
(include all normal operating expenses, including operational overhead and salary expenses)

Reserve/Savings _____
(include any/all reserve and/or savings currently on hand for breakdowns, purchases or replacements)

When did your district last request a millage increase? 2018 (CPI %)

Was your request granted? Yes

If so, please detail your accomplishments with the additional revenue? (You may attach a separate sheet if necessary.)

Performance Data

ISO Rating _____ <u>1</u> _____	Year Rating Received _____ <u>2017</u> _____
Population Served (daytime) _____ <u>22,000</u> _____	Population Served (nighttime) _____ <u>20,000</u> _____
Number of Households _____ <u>6400</u> _____	Number of Businesses _____ <u>650</u> _____
Total Number of Calls Last Year (fiscal year?) _____ <u>2124</u> _____	
Number of Structure Fires _____ <u>396</u> _____	Number of MVA's _____ <u>237</u> _____
Number of Medical Calls _____ <u>1005</u> _____	Number of Brush Fires _____ <u>32</u> _____
Number of Vehicle Fires _____ <u>12</u> _____	Number of Public Service Calls _____ <u>359</u> _____
Number Mutual Aid Calls Sent _____ <u>106</u> _____	Number Mutual Aid Calls Rec'd _____ <u>77</u> _____
Number of Hazmat Calls _____ <u>25</u> _____	Number of Rescue Calls _____ <u>58</u> _____

*For the following questions, please circle or highlight "Y" for Yes or "N" for No.
(Any additional pertinent information may be provided in a separate sheet.)*

Is your district registered with the State Firefighter Mobilization?	Y / N
Does your district participate in the South Carolina Fire Incident Reporting System?	Y / N
Is your district in compliance with the SC Firefighter Registration Act?	Y / N
Does your district meet requirements of OSHA Standard 1910.30 for Infectious Disease Control?	Y / N
Does your district perform annual SCBA fit testing on all active personnel?	Y / N
Do your district's firefighters meet minimum OSHA training requirements?	Y / N
Does your district perform annual testing on all ground and aerial ladders to meet NFPA standard?	Y / N
Does your district meet all NIMS requirements?	Y / N
Does your district have a fire prevention program?	Y / N
Does your district have a Fire Safety inspection program?	Y / N
Does your district have a pre-fire plan program?	Y / N
Does your district meet minimum hose testing requirements?	Y / N
Does your district meet minimum pump testing requirements?	Y / N
Does your department meet minimum apparatus requirements?	Y / N
Does your district meet minimum equipment on apparatus requirements?	Y / N
Does your district have a preventive maintenance program for your apparatus?	Y / N
Does your district provide physicals to all members?	Y / N
Do all of your members meet the minimum training requirements for their specific job titles?	Y / N
Does your district meet minimum communication requirements?	Y / N
Does your district meet Narrow Band Requirements?	Y / N
Does your district house an EMS vehicle?	Y / N

For the following questions, please provide the more detailed information necessary to understand the complexities for your district. You may attach separate sheets as necessary to fully answer the questions.

1. Please describe any businesses or structures which require special equipment or represent potentially dangerous calls.

Kel Chemical – chemicals
Booth Electrical – houses hazardous material
Duke Energy – transfer stations throughout District
Mosaic – confined space vessels

Multiple large structures requiring aerial equipment
District borders large body of water – no equipment to assist with rescue

2. Please list any mutual aid agreements or operational or resource sharing agreements your district participates in with other fire districts.

State-wide Mutual Aid
County-wide Mutual Aid
Automatic Aid with Duncan Chapel FD, North Greenville FD, Parker District FD
Greenville County ERT Response Agreement
Training Facility Sharing Agreement

3. Please describe how, if at all, the requested millage increase will impact your district's ISO ratings.

No millage increase requested

4. Please describe the tax-exempt properties in your district and the services you provide to these entities.

All schools, churches, county parks – large complexes with potential high risk situations

Please assign a priority rating to your millage increase request from the following options: no increase requested

Priority 1: Without the increase, we cannot continue to provide the level of service that we are giving currently. Our ISO ratings could be affected negatively. The need is dire.

Priority 2: Without the increase, we cannot purchase needed equipment to improve the level of service we are currently giving. ISO ratings may or may not be improved. This priority level also allows for needed specialty equipment to be acquired.

Priority 3: Without the increase, we can continue to provide excellent service to our district, but the increase will allow us to improve our operation in an exemplary way. ISO ratings may potentially be improved.

Opportunity for Council person(s) statement:

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

Please include with your application the following documents:

- A formal letter from the Commission stating the intentions to either maintain or increase millage;
- Last year's financial audit;
- A five-year plan (spreadsheet) showing projected revenues as well as operating and capital expenditures;
- Any background information necessary to justify the need of a millage increase; and
- A signed resolution from the governing body approving the operating/capital plan and millage increase.

All applications should be mailed or emailed to:

**Greenville County Finance Committee
Attn: John Hansley, Deputy County Administrator
301 University Ridge, Suite 2400
Greenville, SC 29601**

or

jhansley@greenvillecounty.org

RESOLUTION

A RESOLUTION TO APPROVE AND ADOPT A LONG TERM CAPITAL IMPROVEMENT PLAN FOR THE BEREA PUBLIC SERVICE DISTRICT, GREENVILLE COUNTY, SOUTH CAROLINA

Whereas, the Berea Public Service District (the "District") is a special taxing district within Greenville County (the "County") established to provide sewer collection and fire protection services within the District; and

Whereas, in order to provide the required services and to meet the fire protection needs to the residents of the District, certain capital improvements must be undertaken; and

Whereas, proper planning and management for the provision of fire services in the District requires a long-range capital improvement plan (the "CIP") to keep up with and adequately respond to the growth and demand for service in the District; and

Whereas, it is the finding of the District Commission and Fire Chief that not only is the CIP necessary to adequately serve the needs of the residents of the District, but if implemented, will continue to enhance the level of those services; and

NOW, THEREFORE, BE IT RESOLVED that the District Commission hereby approves the CIP for the District that is attached hereto and made a part hereof by reference.

IT IS FURTHER RESOLVED that the Commission and Fire Chief design and carry forward a plan to implement the CIP and seek adequate required approvals from Greenville County to fund the CIP.

DONE IN REGULAR MEETING this _____ of _____ 2019.

Chairman

Fire Chief

ATTEST:

Secretary