



COMMUNITY PROJECT ACCOUNT
(Small, De Minimus Public Projects)

APPLICATION

1) Name of Project: TRAVELERS REST CHRISTMAS PARADE

Check Project Type:

Nonrecurring community requests for infrastructure:

- Flooding
- Roads
- Lights
- Sewer and drainage
- Public buildings and grounds
- Infrastructure related studies

Contributions to local governments in Greenville County for community projects

2) Amount of Funds Requested: \$2000

3) Project Sponsor

Organization: City of Travelers Rest

Mailing Address: 125 Trailblazer Drive

Travelers Rest, SC 29690

4) Contact Person:

Name Eric Vinson

Title City Administrator

Telephone 864-834-8740 Email

Alt. Telephone No. _____

Eric@travelersrestsc.com

Fax No. 864-834-7270

Council Representative(s) _____

5) Project Timeline ~ Beginning: 12/14/2019 Ending: 12/14/2019
MONTH/DAY/YEAR MONTH/DAY/YEAR

6) Date Funds are Needed: 12/01/2019

7) Location of Project: Main Street Travelers Rest

8) Project Description: (Attach additional pages if necessary)

- a. General Description: This is our 47th annual Christmas parade
- b. Benefit project will provide the Community:

The 2016 parade brought over 10,000 visitors to our community of 5000 citizens. There is great potential for our local businesses to benefit from our visitors & showcase the investment in our Swamp Rabbit Trail and other Main Street improvements. It also provides free entertainment to our citizens & increases unity within our community. Unfortunately, the 2017 parade was canceled due to icy & unsafe conditions. Although weather was cold & rainy in 2018 the parade continued to bring in thousands of visitors.

- c. Additional Comments: The funds received from this grant will help defray parade expenses. We charge our entrants a minimal fee of \$30 in an effort to encourage more participation. We will pay three bands this year \$300 each to help cover their transportation costs. We have incurred additional expenses this year to carry event insurance due to heightened safety issues and to replace worn signs and allow for smoother directions on parade day. Joe Dill and Willis Meadows have faithfully supported our event and we hope they will be allowed to continue to do so.

9) Project Budget:

- a. Total Project Budget including all sources of funds: \$ 4500
- b. Percent request equals of the total Project Budget? 44%

List below all funding sources for this project:

Funding Source	Amount
Registrations fees	2500
County Donation (Dill/Meadows)	2000
City of Travelers Rest	500
TOTAL:	4500

Olivia S. Kilgore
Signed
Parade Chairman
Title

November 15, 2019
Date

**CHRISTMAS PARADE -- 2019
PROPOSED PROJECT BUDGET**

Attach project budget including all revenues and expenditures for project or event. Please list the source of revenues and include all know vendors. (Use additional pages as needed)

Actual 2018
Expenses

Income

Registration Fees	\$2,500	\$2,730.00
County Donation (Dill/Meadows)	\$2,000	\$1,000.00
City of Travelers Rest	<u>\$500</u>	\$500.00
Total Income	\$5,000	\$4,230.00

Expenses

Three (3) Bands @\$300 each	\$900	
Liability Insurance	\$500	
Banner/Sign upkeep	\$200	
Awards	\$500	
Staging, Set-up, Candy, etc.	\$400	\$417.67
Printing and Copying	\$250	\$267.47
Outside Services (photographer, Santa, etc.)	\$300	\$247.20
Meals (TRPF, TRFD, dignitaries)	<u>\$300</u>	\$296.82
Total Expenses	\$3,350	\$1,229.16

Balance of proceeds donated, in equal portions, to North Greenville Crisis Ministry and Foothills Family Resources.

\$2,500.00

**2018 Christmas Parade
Financial Report**

Attach project budget including all revenues and expenditures for project or event. Please list the source of revenues and include all known vendors. (Use additional pages as needed)

Proposed Project Budget 2018		Actual 2018 Income & Expenses		Notes
Income				
Registration Fees	\$2,500	\$	2,730.00	
Cash \$795				
Checks \$1935				
County Donation (Dill/Meadows)	\$2,000	\$	1,000.00	Meadows donation not received
City of Travelers Rest	\$500	\$	500.00	
Total Income	\$5,000	\$	4,230.00	
Expenses				
Three (3) Bands @\$300 each (Blue Ridge High School, Travelers Rest High School, Greenville Heritage Textile Band)	\$900	\$	-	Bad weather, all bands cancelled
Liability Insurance	\$500	\$	-	Opted out
Banner/Sign upkeep - Whitlock Signs	\$200	\$	-	no new signage for 2018
Awards - Exclamark Awards & Engraving	\$500			re-cycled plaques from 2017 as that parade was cancelled due to inclement weather
Printing and Copying	\$90	\$	267.47	
Staging, Set-up, Candy, etc.	\$300	\$	417.67	
Outside Services (photographer, pooper scoopers, Santa)	\$300	\$	247.20	
TRPD, TRFD, meals	\$300	\$	296.82	
Contributions to non-profits	\$2,000	\$	2,500.00	
Total Expenses	\$5,090	\$	3,729.16	

Balance of proceeds donated, in equal portions, to North Greenville Crisis Ministry and Foothills Family Resources.