

**Amendment 1: Add a deadline for member submittals to the Clerk to Council for Agenda items; and add “workshops” to the notice list**

**SECTION III. MEETINGS OF THE COUNCIL**

**(B) Notice to Members**

**(1)** All members of Council should be furnished copies of all requests requiring Council action in their Agenda Packets for upcoming meetings and workshops, including motions to reconsider. This notice shall include complete copies of each proposal to be considered. Copies of proposed ordinances at second and third readings shall appear as amended at any previous readings. This notice requirement shall not apply to items presented to the Council by standing Council committees as long as those items appear on the published agenda of the committee for the meeting at which the committee voted on the item presented. Items to appear for consideration must be received by the Clerk to Council no later than 12:00 P.M. on Thursday to be included in the Agenda Packet. Emergency items and corrections may be added or made to an agenda after the Thursday deadline with the Chairman’s approval.