

Office Use Only:

Council District: 22 New Appointment ^X Reappointment Attendance Record:

Library Board of Trustees Commission

The Library Board of Trustees meets at 12:00 Noon on the 4th Monday of each month at the Main Library- 25 Heritage Green Plaza, Greenville.

Name: Michelle Liggett

Occupation: Chief Operating Officer

Highest

Degree BS

Earned:

Year of

Graduation: 1998

Linked In <https://www.linkedin.com/in/michelle-profile:liggett-33276483/>

Employer: Project Host

School

Attended: Coastal Carolina University

Field of

Study: Biology

Social

Media <https://www.instagram.com/mkliggett/>
Profile:

Military Experience:

Certifications:

Civic Organizations / Other Affiliations:

Volunteer Experience (Please List & Describe):

Summit Drive PTA: chair for "Reflections" and active in fundraising from 2013-2019;
Summit Drive Elementary School: volunteered in library 2013-2019;
Project Host: Soup kitchen volunteer until joining team in 2019;
Girl Scouts of America: Troop Leader 2013-present

My interest in serving on the Library Board of Trustees Commission:

As an avid reader, I utilize the library often and especially when my daughter was younger, I participated in many of the available children's programs. I feel that the library is a valuable resource for all members of our community and the Library Board of Trustees serves an important role in ensuring the library has information, tools and programming that reflect the needs of our community.

Describe your understanding of the position for which you are applying:

The Library Board of Trustees is responsible for developing and maintaining an operating budget that can responsibly utilize all funding to best meet the needs of the community. Also, the Board of Trustees is responsible for developing spending and programming policies that meet community need while working in partnership with the library and information science specialists within the Greenville Library system.

Describe your strengths or skills that would positively contribute to the Library Board of Trustees Commission:

Working as Chief Operating Officer for a large, fiscally sound non-profit, I am adept at creating a feasible and responsible budget while ensuring that the programming is reflective of the needs of the community served. All organizations in Greenville County are facing growing pains as our community continues to attract new residents, the ability to self-assess and be willing to change direction while focusing on the intended mission is vital for success.

My community topics of concern that relate to the Library Board of Trustees Commission:

Resources for the unhoused and unemployed in Greenville County, children's reading and literacy programs, adult continuing education, accessibility and expansion of library programs.

Do you currently hold an elected or appointed office or commission?

Yes No

If yes, please list:

Have you previously held an elected or appointed office or commission?

Yes No

If yes, please list:

Have you ever been fined for an ethics violation?

Yes No

If yes, please explain:

Have you ever been convicted of a crime other than a minor traffic violation?

- Yes No

If yes, please give details:

Are you currently, or have ever been, a part or party to any litigation with or against Greenville County?

- Yes No

If yes, please give details:

Would you be willing to submit to a criminal background check and/or credit check?

- Yes No

Are you aware of the meeting schedule and time commitment for the Library Board of Trustees Commission

- Yes No

Have you attended a meeting of the Library Board of Trustees Commission

- Yes No

Are you aware of the County's attendance policy as it relates to County boards and commissions?

- Yes No

Are you aware this is not a compensated position?

- Yes No

It is the policy of Greenville County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Do you or a member of your immediate family provide goods and/or services to this board?

- Yes No

Do you or a member of your immediate family benefit from the action of this board?

Yes No

Does your employer provide goods and/or services to this board?

Yes No

Does your employer receive direct services from this board?

Yes No

Does your employer financially benefit from the actions of this board?

Yes No

By signing your name and turning in your application, you agree to and attest to the following:

All information contained in this application is true and accurate to the best of my knowledge.

I understand it is my responsibility to insure my application is submitted within the application period and that it has been received by the Clerk to Council's office.

I have read the Greenville County Board and Commission Policy and I understand the rules of conduct for the position for which I am applying.

I understand my lack of attendance for three (3) consecutive meetings or 25% of all regular scheduled meetings within a 12-month period may result in my removal from the board.

I understand that I serve at the pleasure of County Council and all appointments are subject to the Ethics, Government Accountability, and Campaign Reform Act, S.C. Code Ann. Section 8-13-100 et. seq. Any member appointed to a board or commission whose action is inconsistent or may be perceived to be inconsistent with the spirit or intent of the Act, may be subject for removal.

I understand that information provided in this application may be subject to South Carolina Freedom of Information disclosure.

Applicant Signature:

Date:

Applicants are encouraged to notify their representing Council Member of their interest to be considered for a desired board seat.