

*Office Use Only:*

Council District: 22    New Appointment  Reappointment    Attendance Record:

### Library Board of Trustees Commission

*The Library Board of Trustees meets at 12:00 Noon on the 4th Monday of each month at the Main Library- 25 Heritage Green Plaza, Greenville.*

Name: **Melissa Nichols**

Occupation: lawyer/Title IX  
Coordinator

Employer: Furman University

Highest Degree Earned: JD

School Attended: Washington & Lee  
University School of  
Law

Year of Graduation: 2000

Field of Study: Law

Linked In Profile:

Social Media Profile:

#### Military Experience:

N/A

#### Certifications:

SC Bar #76591  
Va Bar # 45654  
DC Bar # 477306

#### Civic Organizations / Other Affiliations:

Leadership Greenville, Class LG40 (approx. 2013-2014)

#### Volunteer Experience (Please List & Describe):

SCNCAC (South Carolina Network of Children's Advocacy Centers) Board Member, 2019-present  
SCCADVASA (South Carolina Coalition Against Domestic Violence and Sexual Assault), Board Member, Approx. 2014-2016  
Volunteer Advocate and pro bono legal services to Julie Valentine Center, approx. 2011-2013  
SCDTAA (South Carolina Defense Trial Attorneys Association) Board Member, Approx. 2010-2013

**My interest in serving on the Library Board of Trustees Commission:**

My interest in this position both personal and civic. As a longtime regular patron and supporter of the library and as a parent of two children, I have a personal interest in ensuring our library system remains strong and continues to grow and expand in a responsible way. When I was a child, my family had very little money, and the library opened so many possibilities for me and helped expand my world. While my children have had more opportunities available to them than I did, the library has remained an important part of their childhoods. I understand the importance of a well-managed library system for ensuring access to books, technology and other resources for all citizens of the county, particularly for children who may not otherwise have access to those resources.

**Describe your understanding of the position for which you are applying:**

The board has the responsibilities of overseeing budgeting and finances, ensuring the library system is run in a fiscally responsible manner, reviewing and entering into contracts with other public or private entities, setting policies and regulations necessary to ensure the library system runs effectively and responsibly, hiring and supervising the Chief Librarian and ensuring the library system acquires and makes available books and other materials to Greenville County residents.

**Describe your strengths or skills that would positively contribute to the Library Board of Trustees Commission:**

My legal background and experience reviewing contracts, my extensive experience drafting and reviewing policies and regulations, as well as my experience serving on other boards and fulfilling some of the same functions all would contribute positively to the Library Board of Trustees.

**My community topics of concern that relate to the Library Board of Trustees Commission:**

Ensuring equal access to the resources of the library for all citizens of the county.  
Ensuring high quality materials and resources are obtained and available for Greenville County residents.  
Ensuring our library system is run in a responsible way that makes it a model for library systems around the country.

\*Please note that while I have not previously attended a meeting of the Library Board of Trustees Commission, I can attend the October 2023 meeting.

**Do you currently hold an elected or appointed office or commission?**

Yes  No

If yes, please list:

**Have you previously held an elected or appointed office or commission?**

Yes  No

If yes, please list:

**Have you ever been fined for an ethics violation?**

Yes  No

If yes, please explain:

Have you ever been convicted of a crime other than a minor traffic violation?

- Yes       No

If yes, please give details:

Are you currently, or have ever been, a part or party to any litigation with or against Greenville County?

- Yes       No

If yes, please give details:

Would you be willing to submit to a criminal background check and/or credit check?

- Yes       No

Are you aware of the meeting schedule and time commitment for the Library Board of Trustees Commission

- Yes       No

Have you attended a meeting of the Library Board of Trustees Commission

- Yes       No

Are you aware of the County's attendance policy as it relates to County boards and commissions?

- Yes       No

Are you aware this is not a compensated position?

- Yes       No

*It is the policy of Greenville County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.*

Do you or a member of your immediate family provide goods and/or services to this board?

- Yes       No

Do you or a member of your immediate family benefit from the action of this board?

Yes  No

Does your employer provide goods and/or services to this board?

Yes  No

Not to the best of my knowledge

Does your employer receive direct services from this board?

Yes  No

Does your employer financially benefit from the actions of this board?

Yes  No

By signing your name and turning in your application, you agree to and attest to the following:

*All information contained in this application is true and accurate to the best of my knowledge.*

*I understand it is my responsibility to insure my application is submitted within the application period and that it has been received by the Clerk to Council's office.*

*I have read the Greenville County Board and Commission Policy and I understand the rules of conduct for the position for which I am applying.*

*I understand my lack of attendance for three (3) consecutive meetings or 25% of all regular scheduled meetings within a 12-month period may result in my removal from the board.*

*I understand that I serve at the pleasure of County Council and all appointments are subject to the Ethics, Government Accountability, and Campaign Reform Act, S.C. Code Ann. Section 8-13-100 et. seq. Any member appointed to a board or commission whose action is inconsistent or may be perceived to be inconsistent with the spirit or intent of the Act, may be subject for removal.*

*I understand that information provided in this application may be subject to South Carolina Freedom of Information disclosure.*

Applicant Signature:

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Date:

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*Applicants are encouraged to notify their representing Council Member of their interest to be considered for a desired board seat.*