

**Staff Use Only:**

Council District 24

This application is a  Reappointment

New Appointment

Attendance Record: \_\_\_\_\_

**GREENVILLE COUNTY BOARDS AND COMMISSIONS APPLICATION**

Greenville Area Development Corporation

(Name of Board or Commission to which you are applying)

An individual may only apply to serve on one board or commission during any election cycle.

In order for your application to be given consideration, it is critical that you answer all of the following questions as completely as possible.

Mr  Mrs  Ms  Miss Name Martha Vinson Stemberger

Home Address 100 West Seven Oaks Drive City Greenville

Occupation Retired

Employer \_\_\_\_\_

EmployerAddress \_\_\_\_\_

Highest Degree Earned BA

School Attended CCES, St Mary's College, NCSU

Field Of Study Liberal Arts (AA), Economics and Business (BA)

Volunteer Experience \_\_\_\_\_

Until my recent permanent move home to SC, I was a Director with Municipal Utility District 450 in Houston, Texas. The MUD has limited governmental functions, related to the provision of water, wastewater, drainage and recreational services. Earlier volunteer work was with the AJLI (Junior Leagues), the Women's International Club of Indonesia, and the American Women's Association. My work focused on fundraising and working in cooperation with government

**Describe your understanding of the role of a member of the board or commission to which you are applying** \_\_\_\_\_

I believe the purpose is to promote and oversee economic development efforts in the County and surrounding areas, which impact the employment opportunities for residents of the County and surrounding areas, as well as the tax base and bond ratings. This can be achieved by cooperating with other civic and business organizations, as well as private citizens and businesses to maximize our combined impact.

**What specific skills do you believe you could contribute as a member of this board or commission?** \_\_\_\_\_

My years of experience with the American Chambers of Commerce in Indonesia and China, along with my volunteer experience, most especially recent experience with Municipal Utility District 450, have offered me many opportunities for development. I've been able to work across organizations and even cultural and language barriers, to exploit synergies for the betterment of shareholders.

How many hours/week are you available to give to this board of commission? 60

Have you ever attended a meeting of this board or commission?  Yes  No

Are you available to meet at the regularly scheduled date and time of the board or commission meeting?  Yes  No

Do you, any member of your immediate family, or a business with which you or a family member is associated, provide goods and/or services to this board for payment?  Yes  No

Do you or any member of your immediate family receive direct services from this board?  Yes  No

Have you ever been convicted of a crime other than a minor traffic violation? If so, please give details  Yes  No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you currently hold any elected or appointed office or commission? No

If yes, list \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you previously held any elected or appointed office or commission? Yes

If yes, list Director, Municipal Utility District 450, Houston TX  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been fined for any ethics violations? No

If so, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been subject to penalty relating to a violation of State ethics standards? No

If so, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you current in payment of Greenville County property taxes?  Yes  No

If applying for the Accommodations Tax Advisory Committee  
the Construction Board of Appeals or the Historic Preservation Commission please check  
the box that applies to your field of employment or expertise:

**Accommodations Tax Comm.**

- Tourism Industry
- Cultural / Arts
- Restaurant
- Hotel Management

**Historic Preservation Comm.**

- Archeologist
- Historian
- Architect
- Member of Historic  
Preservation Group

**Construction Board of Appeals**

- Architectural
- Fire Protection Eng / Contractor
- Electrical Engineer / Contractor
- Design/Architectural / Professional Contractor
- Structural Engineer / Contractor
- Mechanical Engineer / Contractor
- Plumbing Engineer / Contractor

**Statement**

*By my signature, I state that all information contained in this application is true and accurate to the best of my knowledge.*

*I understand it is my responsibility to insure my application is submitted within the application period and that it has been received by the County Council Office.*

*I understand my appointment to the board for which I am applying will not result in me receiving any compensation for my service.*

*I understand my lack of attendance resulting in three consecutive meetings or 25% of all meetings within a year may result in my removal from the board.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please return completed form by mail, fax or email to:**

**Greenville County Council  
301 University Ridge, Suite 2400  
Greenville, SC 29601-3665**

**Fax: (864) 467-7358**

rmccaskill@greenvillecounty.org

If you have questions, please call 467-7115 or check the [www.greenvillecounty.org](http://www.greenvillecounty.org) website.

# MARTHA STEMBERGER

## Summary

OBJECTIVE: To maximize positive impact on an organization in a position which most fully utilizes my diverse range of skills, honed in multinational and multicultural organizations

### SKILLS & ABILITIES:

Excelled in recruiting, managing, and developing culturally diverse teams in service-oriented organizations

Experienced public speaker and trainer/educator

Strong computer proficiency across a wide range of platforms

(Access/SQL/Word/Powerpoint/Excel/MS Publisher/Power BI)

Experience working on international, private-sector and government projects

## Experience

### Customer Relations Management Consultant

Jones Lang LaSalle China

May 2007 - Jan 2008 (9 months)

Developed and executed training, to ensure the organization developed and maintained an atmosphere of world-class service.

Controlled budgets and work plans for the department and its events.

Planned and executed special events and programs.

Formulated crisis management responses.

Oversaw development, execution and launch of a Park Avenue concierge website and value-adds.

### Director, Management and Services

AmCham China

Feb 2005 - Apr 2007 (2 years 3 months)

Grew membership an average of 14% per year, compared to negative growth the two years prior. Raised 72% of Chamber revenues through activities of my departments.

Recruited, managed and developed AmCham Membership and Services staff to ensure excellence in services and protocols.

Planned and controlled budgets and work plans for Membership and Services departments.

Executive Management liaison to the Executive Board, the Visa Committee, the Membership Committee, the Charity Ball Committee, & OSAC.

Oversaw development and execution of Chamber programs and events, including the successful US Business Visa program. Developed joint initiatives with foreign chambers and other community organizations.

Worked closely with the U.S. Embassy/ US Commercial Service in coordination of US government official visits and Business Visa Program

activities.

Represented AmCham China on the speaker panel for the Newsweek Global Corporate Social Responsibility Forum in Beijing.

Agendas/minutes for all Board meetings.

Oversight for Annual General Meeting.

## **Executive Director**

### **AmCham Indonesia**

Mar 2004 - Jan 2005 (11 months)

Oversaw an international US business organization in identifying challenges and formulating appropriate responses in a highly volatile environment.

Recruited, managed and trained all AmCham staff, oversaw logistics, payroll, finances. Prepared and controlled AmCham's annual budget.

Guided chamber committees in accomplishing their objectives and provided necessary support services using Chamber staff as required.

Managed and coordinated the fund-raising and sponsorship activities for the annual Golf and Tennis tournaments as well as for other functions needing additional funding or in-kind donations.

Conceptualized and drove Chamber programs and events.

Worked closely with members of the International Business Chamber (IBC) and assisted in the coordination of its meetings. Worked closely with all Indonesia Chambers (i.e. BritCham, EKONID, IABC, ICC, IFCCI, INA) by way of support efforts through joint chamber programs/events/activities.

Worked closely with the U.S. Embassy on coordination of all official visits.

Negotiated all contracts related to management of the business.

Directed staff and contractors in creation and maintenance of all internal and external communication, including AmCham's Annual Membership Directory, a semiannual supplement, bi-monthly AmCham magazine "Executive Exchange", and the AmCham website

## **Lecturer**

### **STBA LIA Jakarta**

Sep 2002 - Apr 2004 (1 year 8 months)

Taught Public Speaking, American Studies and Business Presentation classes.

Developed educational and testing materials alone and with coworkers.

(Also led an editing team in the translation of Susilo Bambang Yudhoyono's autobiography into English)

## **Marketing Admin. Specialist**

### **Glaxo Wellcome**

Oct 1992 - Jan 1996 (3 years 4 months)

Supported team and worked independently to develop promotional and patient/public education materials and programs.

Point of contact for consumer/practitioner questions and concerns.

Administered a USD\$7.2 million direct marketing budget, and a \$900K administrative budget.

Coordinated multi departmental marketing forecasts and budget reports as part of administrative support. Developed, programmed, and maintained a database to produce monthly DDD Sales Update reports for Directors of Business Operations

### **Administrative Coordinator**

Jones Operations & Management

Apr 1990 - Oct 1992 (2 years 7 months)

Directed site administrative and accounting functions at the National Institute of Environmental Health Sciences.

Evaluated project specifications, organized and conducted bid conferences, and selected contractors.

Served as liaison between USG client and project management, via written reports, correspondence and conferences

## **Education**

### **North Carolina State University**

BA, BUSINESS MANAGEMENT, FINANCE CONCENTRATION

1984 - 1990

Earned my Bachelor of Arts Degree while supporting my family.

### **Saint Mary's College (Raleigh, NC)**

AA, LIBERAL ARTS

1982 - 1984

## **Skills**

Contract management • Visas/international logistics • Presentation Skills • Presentations • Executive Management • Logistics Management • Scheduling • Project Management • Client Relations

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