

**Staff Use Only:**

Council District 28

This application is a  Reappointment

New Appointment

Attendance Record: \_\_\_\_\_

## GREENVILLE COUNTY BOARDS AND COMMISSIONS APPLICATION

Parks, Recreation and Tourism Advisory Board

(Name of Board or Commission to which you are applying)

An individual may only apply to serve on one board or commission during any election cycle.

In order for your application to be given consideration, it is critical that you answer all of the following questions as completely as possible.

Mr  Mrs  Ms  Miss Name Jess Burgess

Home Address 202 Walla Walla Court City Greenville

Occupation CEO

Employer Greenville Center for Creative Arts

EmployerAddress 101 Abney Street Greenville SC 29611

Highest Degree Earned Bachelor of Arts

School Attended James Madison University

Field Of Study Dance and Communications

**Volunteer Experience**

James Madison University - Advisory Board of Directors for the College of Visual and Performing Arts: Chair for Communications Committee 2019-2022

Association of Fundraising Professionals - Board of Directors - Communications Chair - 2020, Treasurer 2021-2022

Leadership Metro Richmond 2021-2022- Volunteer-based organization in Richmond VA for executive-level leaders, worked on major projects to improve quality of life in the community

**Describe your understanding of the role of a member of the board or commission to which you are applying**

As a member of the Parks, Recreation and Tourism Advisory Board I would be responsible for helping determine decisions for funding, programming, facility planning, and development of a strategic plan for the provision of parks and recreation services in Greenville County. As the CEO of a local nonprofit in Greenville County, this work is in line with my daily responsibilities and duties.

**What specific skills do you believe you could contribute as a member of this board or commission?**

My skill set in budgeting and strategic planning could be of essential use for the advisory board. As a new resident of Greenville, I am excited for the opportunity to give back and serve my community by enhancing the quality of life for all people through advancing environmental efforts, social equity, and health and wellness.

How many hours/week are you available to give to this board of commission?

2-5/week

Have you ever attended a meeting of this board or commission?

Yes  No

Are you available to meet at the regularly scheduled date and time of the board or commission meeting?

Yes  No

Do you, any member of your immediate family, or a business with which you or a family member is associated, provide goods and/or services to this board for payment?

Yes  No

Do you or any member of your immediate family receive direct services from this board?

Yes  No

Have you ever been convicted of a crime other than a minor traffic violation? If so, please give details

Yes  No

Do you currently hold any elected or appointed office or commission?

No

If yes, list

Have you previously held any elected or appointed office or commission?

No

If yes, list

Have you ever been fined for any ethics violations? If so, please explain

No

Have you ever been subject to penalty relating to a violation of State ethics standards? If so, please explain

No

Are you current in payment of Greenville County property taxes?

Yes  No

If applying for the Accommodations Tax Advisory Committee  
the Construction Board of Appeals or the Historic Preservation Commission please check  
the box that applies to your field of employment or expertise:

**Accommodations Tax Comm.**

- Tourism Industry
- Cultural / Arts
- Restaurant
- Hotel Management

**Historic Preservation Comm.**

- Archeologist
- Historian
- Architect
- Member of Historic  
Preservation Group

**Construction Board of Appeals**

- Architectural
- Fire Protection Eng / Contractor
- Electrical Engineer / Contractor
- Design/Architectural / Professional Contractor
- Structural Engineer / Contractor
- Mechanical Engineer / Contractor
- Plumbing Engineer / Contractor

**Statement**

*By my signature, I state that all information contained in this application is true and accurate to the best of my knowledge.*

*I understand it is my responsibility to insure my application is submitted within the application period and that it has been received by the County Council Office.*

*I understand my appointment to the board for which I am applying will not result in me receiving any compensation for my service.*

*I understand my lack of attendance resulting in three consecutive meetings or 25% of all meetings within a year may result in my removal from the board.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please return completed form by mail, fax or email to:**

**Greenville County Council  
301 University Ridge, Suite 2400  
Greenville, SC 29601-3665**

**Fax: (864) 467-7358**

rmccaskill@greenvillecounty.org

If you have questions, please call 467-7115 or check the [www.greenvillecounty.org](http://www.greenvillecounty.org) website.