

Read Carefully These Instructions and Suggestions to Clerks and Others Using

FAMILY NAME INDEXES

THE SUB-INDEX

1. Write names on the Sub-Index plain and in as bold a hand as possible. Don't make n like u. Don't try to subdivide names on Sub-Index further than is arranged by the scheme here laid out. That is, if Baker is the first name for the column, Bae to Bak, write Baker on the first dark ruled line followed by Baer if it should happen to be the second name of that group, on the second dark ruled line, and so on.

2. A name is written but once on the Sub-Index (except as noted in the next paragraph), no matter how many times the same name is repeated on the Main Index. Following the name is a column in which is written the page of the Main Index, where all entries of this name are to be placed.

3. Names similar in sound but spelled differently should be grouped together on the Main Index, and each variety of spelling noted on the Sub-Index, under its proper subdivisions. Thus:

Bair-Bare-Baer	Pearson-Pierson
Bear-Baehr	Read-Reed-Reid
Keyser-Keiser-Kizer	Schneider-Schnider
Kline-Klein	Shafer-Schafer
Lourie, etc.	Sheffer-Shaefer
Lowery-Lowry	Snyder-Snider

4. Names like Schneider and Snyder should appear in Sub-Index under Sc and also Sn; Pearson and Pierson under Pe and Pi, etc. However, no notice of more than one style of spelling a name need be taken—and that the way it is spelled on the record—until it is spelled differently in a subsequent entry.

5. Odd names falling to the same Sub-Index column may be grouped together on the Main Index. For example, the names Debler, Bedman, Debroski and Deator being odd, and likely to be infrequent and all belonging to the same Sub-Index column, could be given the same page on the Main Index, and write in the column in red ink, "For names not listed here, see page....."

6. Sub-Indexes can be renewed and rewritten at very little expense and it is so planned that this can be done in after years if they become defaced and worn. Prices for new Sub-Indexes on extra heavy parchment paper furnished on request. Prices also quoted on rewriting names on Sub-Index in large typewriter type.

This Index in loose leaf form is continuous and expansive. When the Binder becomes filled to its capacity, get another Binder and carry one or more letters into the new Binder. Continue doing this when necessary until you have a Binder for each subdivision or unit. It is thus designed to be a Continuous Index for a long period of years.

THE MAIN INDEX

7. Family Names appear together on the Main Index, the Sub-Index being a guide to the page on which such Family Names will be found.

8. If there are three or more columns on the page of the Main Index for given names, write the given name or names in the column in which the initial letter of first given name appears at head of column. By careful writing two given names can occupy the same line, one above the other, so that six given names, if two properly fall to each column, can be entered on one line. When more than two fall to a column make a complete new line for each two thus remaining.

9. In paging the Main Index, each subdivision or unit indicated by the extension tab begins with page 1. On the back of that sheet is page 2, followed by pages 3, 4, 5, 6, etc. When more sheets are needed add them continuing the paging in regular order.

10. Add a sheet immediately following a group requiring additional space, giving it the same page as the page continued. Preferably with red ink letter number these pages thus: 2a, 2b, 2c, 2d; 4a, 4b, 4c, etc.

11. Don't try to arrange Family Name Groups in any particular order on the Main Index, except to have "A" names separated from the "B's" and so on. Austin can go on p. 1, Armstrong p. 3, Abbott p. 5, Allen p. 7, or on any right hand oddly numbered page. If any order is attempted it should be to put the largest groups in front, but this is only a matter of convenience. After several years, when time has demonstrated that a name is not likely to fill both pages of a sheet, the left hand or evenly numbered pages may be used for a Name Group. After a still longer period and a name has only one or two entries on a page a new name may be given on the lower half of the same page.

If any point is not clear to you when beginning the Index or continuing its use, always feel free to write the manufacturer, who will cheerfully reply to any questions regarding the proper working of the system.

THIS SUB-INDEX

IS AN INDEX TO THE GENERAL
INDEX OF WHICH IT IS A PART

The pages of the General Index devoted to this Initial Letter follow immediately after this Sub-Index. Figures opposite the name indicate the page where entries are made.

EXTENSION TABS or the book itself represent the first unit of subdivision and refer to Surname Initials.

MARGINAL CUTS represent the second unit of subdivision, and are usually the Second Letter of Surname, or Guide Letters.

THE BLOCKS or COLUMNS on the Sub-Index, still further subdivide Names, according to the designations printed thereon.

THE R. L. BRYAN COMPANY

Court House Outfitters

COLUMBIA, SOUTH CAROLINA

MICROFILMED

UNRECORDED

8-5-71

DEC 31 2002

Raa Rab Rac Rad	Page	Rae Raf Rag Rah Rai Raj Rak	Page	Ral Ram	Page	Ran Rao Rap	Page
Rabb	1	Rafferty	120	Raloff	113	Randall - Randalls	17
R.B.R. Land Dev.Co.	5	Raftakis	85	Ramage	106	Randolph	99
Rabine	111	Ragan	128	Rambo	12	Ranew	141
Raby	143	Ragsdale	7	Rameseur - Ramseur	13	Raney (See Rainey)	10
Race	76	Railway Company	8	Ramey	14	Rankin	18
Rachal	86	Raines	9	Ramminger	147	Ranstad	107
Rackley	2	Rainey	10	Rampey	15	Raposa	95
Rada - Rader	3	Rainwater	114	Ramsaur	13	Randle	17
Radcliffe	102	Rainwood, Inc.	148	Ramsay - Ramsey	16		
Radden	124	Rakestraw	11	Ramsdell	78		
Radford	4	Railroad Company	8	Ramsbottom	157		
R.F.C.Mortgage Co.	6			Ramsgate	160		
R-J-C Real Estate	155			Ralston	165		
Rabhan	26						
Raeckelboom	179						

New SUB-INDEX Sheets may be ordered at any time. When ordering, give number of sheet as shown on this margin.

THE R. L. BRYAN COMPANY, COLUMBIA, S. C.

Names of similar spelling and similar sound should be grouped together and given the same page number. Indicate on Sub-Index the different ways the name is spelled, duplicating the name in more than one column when necessary.

5-5-11

New SUB-INDEX Sheets may be ordered at any time. When ordering, give number of sheet as shown on this margin.

THE R. L. BRYAN COMPANY, COLUMBIA, S. C.

Names of similar spelling and similar sound should be grouped together and given the same page number. Indicate on Sub-index the different ways the name is spelled, duplicating the name in more than one column when necessary.

Rarden					
Rar					
Ras Rat	94	Rasberry	103	Rauschenberger	98
		Rash	110	Ravan	22
		Rasmussen	90	Raxter	24
		Rasor (See Rayzor)	19	Ray	25
		Rast	20	Raybill, Inc.	82
		Ratenski	104	Rayburn	26
		Ratliff	21	Rayford	127
		Rashley	162	Raymer	27
		Raschiotto	182	Raymond	89
				Rayzor (See Rasor)	19
				Rayas	153
				Rawleigh	166
				Rawl-Rawls	126
				Rawlings-Rawlins	23
				Raw Rax Ray Raz	

8-5-71

Ra

R

Rea	145
Reber	112
Reader (See Reeder)	105
Reagan	28
Realty-Real	29
Reaman	91
Reams-Reams-Reems	30
Reaves (See Reeves)	49
Reavis (See Revis)	69
Reckard	100
Reconstruction	31
Rector	32
Ribak	142
Rice	33
Rich - Riche	34
Richards-Richard	35
Richardson-Richerson	36
Richbourg	132
Rickenback	38
Richey-Richie	37
Richmond	84
Richter	87
Rickard	135
Ricke	79
Ricker	39
Rickett	109
Rickman-Rickmond	40
Rearden	123
Richland	154
Ready	163
Reaser	173
Reconnu	174

Red Cross	41
Redd	42
Redden-Redding	43
Redder	108
Reddick-Redick	29
Redfearn-Redfern	91
Redman-Redmon-Redmond	30
Reece-Rees-Reese	49
Reed (See Reid)	69
Reeder (See Reader)	100
Reedy	31
Reel	32
Reems	142
Reeps	33
Reeve- Reeves	34
Riddle	35
Riddley-Ridley	36
Ridenhour	132
Rider	38
Ridge	37
RidgeWAY-RidgWAY	84
Ridgell - Ridgell	87
Ridings	135
Ridlehoover	79
Ridlehuber	39
Riedel	109
Riebe	40
Riden	123
Ridman	178

Regina	41
Reichenbach	42
Reid (See Reed)	43
Relly (See Riley)	108
Reinhardt (See Rhinehart)	44
Reiss	45
Reitz (See RitZ)	46
Rigakos-Rigokos	47
Rigas	54
Rigby-Rigsby	105
Rigdon	133
Riggins - Riggin -	88
Riggs	30
Rikard	48
Register	49
Riley	50
Reisinger	136
Rejomi	117
Rejdeler	129
Rina	51
Reinman	52
Reinman	181

Riley (See Rellily)	60
Rimer (See also Rhymer)	118
Reid (See Reed)	43
Relly (See Riley)	108
Reinhardt (See Rhinehart)	44
Reiss	45
Reitz (See RitZ)	46
Rigakos-Rigokos	47
Rigas	54
Rigby-Rigsby	105
Rigdon	133
Riggins - Riggin -	88
Riggs	30
Rikard	48
Register	49
Riley	50
Reisinger	136
Rejomi	117
Rejdeler	129
Rina	51
Reinman	52
Reinman	181

8-5-71

New SUB-INDEX Sheets may be ordered at any time. When ordering, give number of sheet as shown on this margin.

THE R. L. BRYAN COMPANY, COLUMBIA, S. C.

Names of similar spelling and similar sound should be grouped together and given the same page number. Indicate on Sub-index the different ways the name is spelled, duplicating the name in more than one column when necessary.

Ren Reo Rep Rin Rio Rip	Page	Res Ret Ris Rit	Page	Reu Rev Rew Rex Rey Rez Riu Riv Riw Rix Riy Riz	Page	Rh	Page
Renfro-Renfroe	61	Riser	64	Revan	67	Rhame	73
Renner	150	Rish	101	Revels-Revell	68	Rhea	123
Renoir	116	Ritchie (See Ritchey)	37	Revis	69	Rheu-Rhew-Rhue	74
Rental	81	Ritter	65	Reyner	139	Rhinehart (See Reinheart)	146
Renwick-Renrick	62	Ritts	66	Reynolds	70	Rhoades-Rhodes	75
Repko	80	Ritz (See Reitz)	93	River- Rivers	71	Rhodarmer	119
Rinebold	140	Rister	170	River Falls	71	Rholetter	144
Riner	83	Rittweger	176	Rives	72	Rhymer (See also Rimer)	121
Ripley	134	Risher	180	Rixon	115	Rhyne	137
Rippy	63			Rizk	130	Rhoden	164
Reno	156			Rex	183	Rhoutsong	177
Ringer	168					Rhine	137
Reproco	172					Reinhardt	146
Rennerfeldt	175						
<i>Reinhardt</i>	<i>146</i>						

8-5-71

Re
Rh
Ri

Roa Rob Roc Rod

Page

Roe Rof Rog Roh Roi Rok

Page

Rol Rom

Page

Ron Roo Rop

Page

Rohde

152