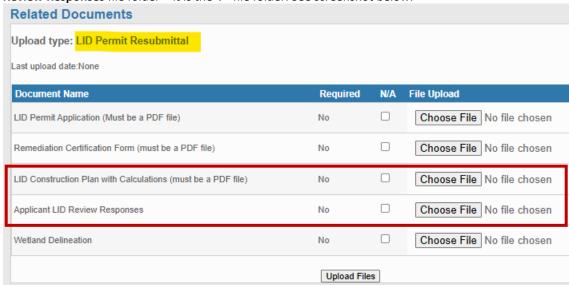# HOW TO UPLOAD AN LID RESUBMITTAL

Please be advised that when resubmitting your LID Construction plan, you are <u>required</u> to submit on a <u>clean</u> (non-marked-up) sheet and/or specification sketch. Additionally, you are required to resubmit the <u>entire</u> LID Construction Plan as per the requirements below.

- Plat of property highlighted in yellow or outlined in red.
- GIS Site Map showing the topography - (this can be found on Greenville County GIS https://www.gcgis.org/apps/greenvillejs/)
- Copy of Summary plat with **individual lot high-lighted** (this can be found from Greenville County GIS)
  - Within copy of Plat, show driveway location and size to home, house location, and septic layout if applicable. Show the contours (contours can be found within Greenville County GIS). Limits of disturbance (How much land is going to be disturbed with construction of driveway, home, yard, and septic field, etc.)
- Building floor plan with dimensions and roof plan and/or elevations showing roof layout.
- Please provide Finish Floor Elevation.
- Select one or more BMP's from the Green Infrastructure book to handle roof drainage, driveway, etc.
- Provide specification sketches from the Green Infrastructure Booklet showing the BMP specification and calculations. The specification sheets are handed out during the Pre-Design Meeting. If you misplace or make a mistake while marking up the specification sketch, please email landdevelopment@greenvillecounty.org to request another copy.
- DHEC Septic Layout

Log onto the cityworks portal at https://www.greenvillecounty.org/Permitting/

- Log-in with your credentials.
- Search for your LDP case number.
- Click on the LDP case number.
- Scroll down to "**Related Documents**".
- Select "**Upload Documents**" and then **<u>click</u>** on "**Continue**".
- Select the **"<u>LID Permit Resubmittal</u>"** folder and then **<u>click</u>** on "**Continue**".
- Accept the disclaimer.
- Place your **<u>COMPLETE & REVISED LID PLAN</u>** within the **LID Construction Plan with Calculations** folder – it is file folder **# 3.** See screenshot below.
- Place your **Plan Review Comments Summary** document **(must include your response comments)** within the **Applicant LID Review Responses** file folder – it is the **4th** file folder. See screenshot below.

For documents you are not uploading, be sure to check the boxes as N/A, and then click on the "<u>Upload Files</u>" button to submit.